

Creative Secondary School

Plan on Use of Capacity Enhancement Grant (CEG) 2015-16

Number of operating classes: 30

Budget available: \$443,308 (722 students x \$614)

Introduction

The school has begun its tenth year of operation, enrolling 30 classes of Secondary 1, 2, 3, 4, 5 and 6 students.

The workload of teachers continues to be challenging for the following reasons:

1. The school continues to receive new students, not just in S1 but into other year groups, especially into S3 and S4, and time and effort is required to ensure that policies, programmes and processes established last year continue to be understood, further developed where necessary and implemented consistently for the benefit of all students.
2. For the first time, the staff is required to deliver new courses in S5 for a cohort of over 50% of S5 students for the HKDSE examinations and for an expanded OLE programme.
3. Many subjects of the school curriculum will require the support of teaching assistants or additional teachers to ensure that the school's differentiation policy is effective and students with different learning needs are well supported. This includes Visual Arts, Music, Languages, and Technology subjects.

Proposed Use of CEG 2015-16

Given the background context of the school as outlined above, and the amount of grant available this year, the school will use the CEG grants together in order to provide funding towards employing one assistant teacher for Visual Art, one assistant for Performing Arts and one assistant for PE/Sports. (Other subject support staff required will be funded by the school's own budget)

(a) Task Area

Assistant Teacher for Visual Art

(b) Implementation Plan

- Assist the Visual Arts teaching team in preparing and procuring learning resources required for Visual Arts classes from S1 to S6

- Teach visual arts course to a junior class of students, and support senior students in their production of art coursework for examination requirements.
- Support the preparation of students' art work for display around the school campus and for special exhibitions.

(c) Benefits Anticipated

- Visual Arts teaching team's workload in preparing teaching materials will be reduced
- Students producing examination coursework will be more effectively supported.
- Opportunities for students' art work to be displayed will be enhanced.

(d) Time scale

- Throughout the 2015-16 academic year

(e) Resources allocated (35%)

- \$155158 (towards salary for one full time staff)

(f) Method(s) of evaluation

- Performance Appraisal of the Assistant Teacher for Visual Art

(g) Person-in-charge

- Mr Steven Finnigan (Head of Arts Faculty)

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(a) Task Area

Assistant for Performing Arts

(b) Implementation Plan

- Assist the Music and Drama teaching team in preparing and procuring learning resources required for Music and Drama classes from S1 to S6
- Support Music and Drama teachers in their use of sound recording, lighting and video technologies to enhance student learning
- Support the recording of students' music and drama work for assessments and the broadcasting of student performances for special events.

(c) Benefits Anticipated

- Music and Drama teaching team's workload in preparing teaching materials will be reduced
- Students producing examination coursework will be more effectively supported.
- Opportunities for students' performances to be recorded and broadcast will be enhanced.

(d) Time scale

- Throughout the 2015-16 academic year

(e) Resources allocated (35%)

- \$155158 (towards salary for one full time staff)

(f) Method(s) of evaluation

- Performance Appraisal of the Assistant for Performing Arts

(g) Person-in-charge

- Ms Christina Hahm (Head of Music)

(a) Task Area

Assistant for Physical Education & Sports

(b) Implementation Plan

- to support the PE teaching team including assisting with teaching, video recording of student performances; setting up and managing PE equipment, and assisting the Head of PE with administrative and other duties, such as booking of sports facilities for PE lessons, particularly for S5 & S6 students.

(c) Benefits Anticipated

- PE teaching team's workload in preparing teaching materials and handling logistics and administration will be reduced

(d) Time scale

- Throughout the 2015-16 academic year

(e) Resources allocated (30%)

- \$132992 (towards salary for one full time staff)

(f) Method(s) of evaluation

- Performance Appraisal of the PE and Sports Assistant

(g) Person-in-charge

- Mr David Barnaby (Head of PE)